

Open Air Fires – EMU Policy

Purpose: The objective of this policy is to provide for the safest utilization of open air fires on the EMU campus through established criteria and methods and to allow for the identification of a responsible party for its control.

Scope: This policy shall apply to all authorized open air fires on EMU property.

Policy: It SHALL be required that any person, department, or organization responsible, must obtain a permit through the EMU Physical Plant or Conference and Events office to have an open air fire on EMU property.

Procedures: ANY persons who are responsible for any open air fire on EMU property SHALL obtain a valid permit and adhere to all procedures mentioned hereafter.

The fire MUST be contained within a fire ring that will not allow the fire to spread greater than 3 feet in diameter; the ring may be of any non-combustible material such as rocks, metal, etc.

- The fire CANNOT have combustible materials piled higher than 2 feet in the fire ring.
- Only ordinary combustibles may be burned, PLAIN WOOD, no trash, pressure treated wood, chipboard or rubbish of any kind.
- The fire MUST be at least 25 feet away, measured from the edge of the fire ring, from any structure or combustible material i.e. buildings, fences, etc.
- The fire SHALL be attended at all times and an available extinguishment agent shall be within 15 feet of the fire ring at all times, and available for immediate utilization. A minimum of 1 class 4-A portable fire extinguisher or a charged garden hose will suffice. (Fire extinguisher can be obtained from whoever issues the permit.)
- The fire MUST be completely extinguished before leaving. The preferable method is through the use of water as an extinguishing agent. NOTE: If the portable extinguisher is utilized for non-emergency use, there may be a charge of \$50.00.
- From February 15 through April 30 due to statewide burn laws NO OPEN AIR FIRES shall be made prior to 4:00 p.m. and they must be out by 12:00 mid-night.

Any complaints, resulting from the recreational fire, in anyway shall result in the fire being extinguished. If the recreational fire is in violation of ANY of the above items, IT WILL BE ORDERED EXTINGUISHED and a notice of violation will be issued by the Harrisonburg Fire Department. Subsequent violations will result in a summons being issued.

06/01/09

RESERVATION INFORMATION:

The Fire Pit at:
___ Discipleship Center Hill
___ Park Cabin

Name of the Contact Person: _____
For Event: _____

Date of the Event: _____
Time of the Event: _____

Signed by Contact Person: _____

Signed by EMU Person: _____

___ Original-Contact Person
___ Copy to Security
___ Copy to Physical Plant File